



APPLICATION FOR EMPLOYMENT

The Reformed Presbyterian Home is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.

(PLEASE PRINT ~ INCOMPLETE INFORMATION COULD DISQUALIFY YOU FROM FURTHER CONSIDERATION)

Last Name	First	Middle	Today's Date
Street Address			Contact Telephone #
City, State, Zip			Email Address
Position Desired			Pay Expected
Date available to begin work <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time			
Have you ever applied for employment with us? Y/N If so, when?			Shifts Desired
How did you learn of our organization? Walk In ___ Advertisement ___ Website ___ Referral ___ Other _____		Have you lived outside of Pennsylvania in the last 2 years? Y / N State _____	
Are you over the age of 18 years? Y / N? (If no, you are required to provide authorization to work)		Are you currently employed? Y / N May we contact your current employer? Y / N	
Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation? Y / N			
Are you legally eligible to work in the United States? Y / N (If offered employment, you will be required to provide documentation to verify eligibility)			
State names of relatives and friends working at Reformed Presbyterian Home			
List any special training or skills			
Do you hold any current professional license? Y / N Describe:			
Have you <u>ever</u> been convicted of a violent crime in the past ten years, excluding misdemeanors and summary offenses, which has not been annulled, expunged or sealed by a court? Y / N			
Have you <u>ever</u> been dismissed from employment due to abuse or neglect of clients or residents? Y / N If yes, with what employers?			
Have you <u>ever</u> been convicted of a felony offense or two or more misdemeanors? Y / N			

Reformed Presbyterian Home, 2344 Perrysville Avenue, Pittsburgh, PA 15214
Telephone: (412) 321-4139 Fax: (412) 321-4661

EDUCATION: *Please indicate education or training which you believe qualifies you for the position you are seeking.*

High School: Yrs. Completed (circle one) 1 2 3 4 Diploma: Y / N GED: Y / N
 School _____ City/State _____

College and/or Vocational: Yrs. Completed (circle one) 1 2 3 4 Degree Earned _____
 School _____ City/State _____

Other Training or Degrees: Course, Degree or Certificate Earned _____
 School _____ City/State _____

EMPLOYMENT HISTORY: *We may contact these employers unless you indicate those you do not want us to contact.*

Employer Name	Telephone
Address	Employed From To
Name and Title of Supervisor	Reason for leaving
Job Title and Description	
Employer Name	Telephone
Address	Employed From To
Name and Title of Supervisor	Reason for leaving
Job Title and Description	
Employer Name	Telephone
Address	Employed From To
Name and Title of Supervisor	Reason for leaving
Job Title and Description	

➤ I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize RPWA to verify their accuracy and to obtain reference information on my work performance. I hereby release RPWA from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

➤ I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

➤ I understand that should an employment offer be extended to me and accepted by me, I will fully adhere to the policies, rules, and regulations of employment of the RPWA. I further understand that neither the policies, rules, regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will, and that either I or the RPWA may terminate my employment at any time with or without notice or cause.

Signature _____ Date _____

This employment application is valid only for 180 days from the date signed above.